

 <p>Financial Assistance Award</p> <p>DENALI COMMISSION 510 L Street, Suite 410 Anchorage, Alaska 99501 (907) 271-1414 (phone) (907) 271-1415 (fax) www.denali.gov</p>		Award Number	01242-00		
		Award Title	FY 2010 Elder Supportive Housing Program		
		Performance Period	March 1, 2010 through June 30, 2011		
		Recipient Organization & Address			
Authority 112 Stat 1854	CFDA Number 90.100	Alaska Housing Finance Corporation 4300 Boniface Pkwy Anchorage, AK 99504-4317 Phone: (907) 338-6100 Recipient DUNS # 010192953 TIN # 920047291			
Denali Commission Finance Officer Certification	Jennifer Price 07/27/2010				
Cost Share Distribution Table					
Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000	\$805,000.00		\$0.00		\$805,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
Total	\$805,000.00	\$0.00	\$0.00	\$0.00	\$805,000.00
This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.					
Financial Assistance Award Conditions between the Denali Commission and the Alaska Housing Finance Corporation (AHFC) - FY2010 for Elder Supportive Housing, Award No. 01242					
Continued on the following pages.					
Signature of Authorized Official - Denali Commission		Typed Name and Title		Date	
Electronically Signed		Joel Neimeyer Federal Co-Chair		07/26/2010	

AWARD ATTACHMENTS

Alaska Housing Finance Corporation

01242-00

1. Award Conditions - Elder Supportive Housing - FY2010

***Financial Assistance Award Conditions
Between the Denali Commission and the
Alaska Housing Finance Corporation (AHFC) - FY2010
For Elder Supportive Housing
Award No. 01242
June 2010***

1. Scope of Work

The Commission is providing up to a total of \$805,000 to the Alaska Housing Finance Corporation (AHFC) for construction projects. These projects were approved for funding through the FY2010 Work Plan at the February 1, 2010 Denali Commission meeting. Projects are not authorized to proceed until the Project Authorization is approved by the Commission.

The AHFC will be responsible for notifying the Commission when projects have completed all due diligence activities and are ready to be funded for construction. The Commission is providing funding for construction projects in the amount of \$770,000, with \$35,000 provided for program management of this program on this award.

This project was recommended for Denali Commission funding as the result of the 2010 Greater Opportunities for Affordable Living (GOAL) competitive grant round. On June 13, 2009, AHFC published statewide a Pre-Application for GOAL Program Funds Notice open to the public. The deadline for submittal of completed pre-applications was July 28, 2009. Pre-applications were reviewed for financial feasibility and market studies were conducted. On October 2, 2009, the successful Pre-Applicants were invited to submit a full GOAL application. The Notice of Funding Availability for GOAL Program funds with full application instructions was issued to the successful Pre-Applicants on October 7, 2009 with an application deadline of December 4, 2009.

AHFC began the threshold review for GOAL applications received as part of the FY 2010 cycle on December 11, 2009; an objective review and scoring of applications was completed January 4, 2010. An AHFC senior management meeting was held on January 5, 2010 where the GOAL applications were discussed and consensus was reached concerning their rank order. Award recommendations, in rank order, were presented to AHFC CEO Dan Fauske on January 5, 2010; CEO Fauske approved the recommended awards, as submitted. Denali Commission staff was notified of, and concurred with, the recommendation to fund a portion of the Soldotna Senior Housing project with Denali Commission funding. A Notice of Intent to Award GOAL program funds was issued on January 5, 2010 and the project was added to the Denali Commission Work Plan which the Health Steering Committee and Commissioners subsequently approved and forwarded to the Secretary of Commerce for approval.

On January 20, 2010, a ten (10) day protest period for the GOAL Program Awards passed without issue.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Denali Commission.

2. Milestones

Milestones are identified as the major steps to be completed as part of the project. "Planned" dates for the first milestone will be included on the project authorization. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

3. Award Performance Period

The Award performance period is March 3, 2010 through June 30, 2011. This is the period during which Award recipients can incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of OMB Circular A-87 are applicable to this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Program Revisions

The Administrative Circular, OMB A-102 applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that AHFC will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made by electronic transfer in response to a "Request for Advance or Reimbursement", Standard Form 270 (SF-270) submitted by AHFC. Requests for reimbursements may be made as needed. The SF-270 must be submitted to the Denali Commission via fax, e-mail (finance@denali.gov) or mail in order for payment to be processed. The form is available on the OMB website: http://www.whitehouse.gov/OMB/grants/grants_forms.html. Payments shall be made in accordance with OMB Circular A-102. Please contact the Denali Commission's Finance Specialist at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

7. Reporting

Three forms of project reporting are required under this Award, listed below. AHFC shall submit reports using the Denali Commission's on-line Project Database System, available at www.denali.gov. If there are technical limitations which may prevent the

recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is March 3, 2010 to June 30, 2010, and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
 - i. Total project funding, including both Denali Commission funding and other project funding sources.
 - ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
 - iii. Updated schedule and milestone information as identified in the Scope of Work
 - iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
 - v. **Construction Projects** Photographic documentation of project progress shall be provided with the progress reports for active construction projects. The photo documentation shall include a minimum of three, dated photos per reporting period such that a complete record of the construction is maintained over time, from “before,” showing the situation before the start of construction, to “during” showing work proceeding on the project, and “after” to show the finished project. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.
- b. **Lessons Learned:** In addition to reporting quarterly, the AHFC shall meet twice annually with the Commission to report lessons learned and project status. These meetings may include community participation and be held via teleconference.
- c. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] “Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs.”

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site:

<http://harvester.census.gov/sac/>

8. *Project/Award Close-Out*

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission's on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) "Progress Reports"
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all construction projects, the Award recipient shall display a sign that acknowledges the Government's support for the project(s) developed under this Award. The Commission will provide an appropriate sign. The Award recipient must request an indoor and/or an outdoor sign from the Commission office. Pickup or delivery of the sign can be arranged at that time.

9. *Public Policy Laws and Assurances*

Award Recipients are required to comply with the public policy laws and assurances on SF 424d construction projects. This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

10. *Non-Compliance with Award Conditions*

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

11. Program Manager, Financial Manager & Other Contact Information

Denali Commission	Alaska Housing Finance Corporation
Nancy Merriman Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-1779 Fax: 907-271-1415 E-mail: nmerriman@denali.gov	Elaine M. Mello Planning Officer 4300 Boniface Parkway P.O. Box 101020 Anchorage, Alaska 99510-1020 Phone: 907-330-8236 Fax: 907- 338-2585 E-mail: emello@ahfc.state.ak.us
Betty Sorensen Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: bsorensen@denali.gov	Ed Chan, Controller Financial Contact 4300 Boniface Parkway P.O. Box 101020 Anchorage, Alaska 99510-1020 Phone: 907-330-8338 Fax: 907- 338-3618 E-mail: echan@ahfc.state.ak.us